

**1992
OKLAHOMA
SUMMER ARTS
INSTITUTE
HANDBOOK**



1992 OSAI HANDBOOK CONTENTS

To Students and Parents	2
General Information.....	3
Rules and Regulations	4
Schedule/Day at a Glance	6
Curriculum.....	6
Concerts, Presentations, Exhibits	8
Arrival and Departure	10
Motor Vehicles	10
Housing.....	11
Keys and Lockers.....	11
Mail and Telephone Messages	11
Menus	12
Camp Store.....	13
What to Bring	13
Laundry.....	15
Visitors	15
Recreation.....	16
Site	17
Health/Security	17
Emergency Procedures	18
Map	21
Health Care Questionnaire	

Oklahoma Arts Institute
720 N.W. 50th
P.O. Box 18154
Oklahoma City, OK 73154
(405)842-0890



TO STUDENTS AND PARENTS

Please read this handbook from cover to cover.

The staff and the trustees of the Oklahoma Summer Arts Institute welcome you to two weeks with the arts at Quartz Mountain.

We have assembled for you the best teaching staff possible from Oklahoma and the nation. In addition, your counseling staff includes artists, teachers and humanists interested in working with young people.

Many people are responsible for creating the opportunity for you, the student, to attend the Summer Arts Institute. You were chosen by a panel of Oklahoma artists who recommend the faculty and develop the curriculum. Communities, organizations and individuals from all over the state underwrite the cost of the Institute in cooperation with the State of Oklahoma. This private/public partnership provides the underwriting for your Institute experience. The Oklahoma Arts Institute has been cited by the Legislature as Oklahoma's "Official School of the Arts."

This two week intensive arts program is the equivalent of one college semester in your art form.

Please read all the material in this booklet. We are certain it will answer many of your questions.

We are very pleased you will be joining us this summer and know you will have a profitable and exciting session this June.

If you have any further questions, please do not hesitate to call (405) 842-0890.

MARY GORDON TAFT

Director

Oklahoma Summer Arts Institute

MARY Y. FRATES

President

Oklahoma Arts Institute



GENERAL INFORMATION

ABOUT THE OKLAHOMA SUMMER ARTS INSTITUTE

The Oklahoma Summer Arts Institute originated with the help of the State Arts Council in response to community interest in a summer arts experience for young Oklahomans.

Every summer, all over the country, talented young people attend summer arts programs in their home state where they study their craft with professional artists, meet other young people with similar artistic interests and are encouraged to be leaders in the cultural life of their hometowns.


The Oklahoma Summer Arts Institute was incorporated for the purpose of providing summer opportunities for Oklahoma students, ages 14-18, to work with top professionals in the fields of Dance, Music, Theater, Visual Arts and Creative Writing. Students are selected by panels of Oklahoma artists to attend the Institute through statewide auditions.

The Oklahoma Arts Institute also administers the Adult Institutes in the Arts. The Workshops take place at Quartz Mountain every weekend in October.

The Oklahoma Arts Institute is a non-profit organization, endorsed and supported by the State Arts Council of Oklahoma, the State Tourism and Recreation Department, and the State Department of Education. The primary means of support is from membership contributions from individuals, corporations and foundations.

In addition to the summer program, the Institute administers year-round projects which showcase young talent and encourage the continued study of the arts.

EXHIBITIONS: "Images from Quartz Mountain: A Photographer's View," and, "Visions of the Mountain," are traveling exhibits of Oklahoma Summer Arts Institute student photographs. Both are available free of charge to Oklahoma museums, schools, libraries and other interested organizations.



PUBLICATIONS: The Institute publishes anthologies of student writings which are distributed to libraries and schools. "Voices & Visions," is the most recent anthology. It allows our summer students to see their work in professionally printed publications.

FILM PRODUCTION: The Institute produces award-winning documentary films for free-loan distribution in schools and museums. The films are designed to motivate and encourage students to continue their study of the arts. "Theater Beyond Words: The Art of Mime," was released in 1987. "Onstage at Quartz Mountain," "Onstage with Judith Somogi" and "Fritz Scholder: An American Portrait," have been aired nationally on PBS.

RULES AND REGULATIONS

A WORD ABOUT THE RULES...

All students have signed a pledge of responsibility stating awareness of the rules and regulations which enable the Institute to help you effectively pursue your arts education.

You are an integral part of a small community that comes into being for two weeks each summer. The following guidelines have been established to ensure the well-being of your experience.

At the Oklahoma Summer Arts Institute, each person is expected to demonstrate maturity and responsibility in adhering to the rules and in all personal behavior. Here, there is neither time nor patience for disciplinary problems.

Rules are kept to a minimum. However, there are some guidelines to which students must adhere for their basic safety and to satisfy the regulations established by the laws of the State of Oklahoma and the Oklahoma Summer Arts Institute.

The Institute reserves the right to dismiss students who do not conform to the goals and ideals of the camp. Do not come if you are disinterested or do not want to work hard. Remember, there is a long list of alternates who want very much to attend.




DO!

1. Students are expected to attend all instructional and general sessions, evening electives and performances.
2. Students are expected to be on time.
3. The schedule must be followed for maximum instructional advantage.
4. All sickness and accidents must be reported immediately to the nurse.
5. Students must be in their cabins at 10:30 p.m.; lights out at 11:00 p.m.
6. Cabin and class maintenance rules will be established within each cabin and class and must be followed.
7. Courteous behavior toward Park and Lodge personnel and the visiting public is expected of each student.
8. Performance/Concert Behavior: no food, drink or smoking will be allowed during the performance. Courteous behavior toward performers and audience is expected of each student. It is an artist's responsibility to be a good audience, as well as a performer. It is a selfish act on the part of the audience to not respect and support others when they are performing.
9. Students are expected to pick up after themselves. No soft drink containers, games, food wrappers, etc. are to be left on the lodge floors or on the grounds.

DON'T

1. Alcohol, marijuana and drugs in any form are prohibited and are grounds for immediate dismissal.
2. Students are not permitted to drive cars or motorcycles during the Institute. Keys will be held in safe-keeping by the Director.
3. Students are not permitted to swim in the lake or participate in lake sports. STUDENTS MAY NOT GO TO THE BEACH AFTER DARK UNLESS ACCOMPANIED BY AN ADULT. Pool hours are 8:00 a.m. to 7:00 p.m.
4. Students are not permitted to leave the camp premises except in an emergency and with the permission of the Director.
5. Students are not permitted to get in a car with anyone but identified Institute personnel.
6. Fireworks are prohibited by state law.

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7. Students are not permitted to walk the road after dark.
 8. Smoking is not allowed in the cabins. If you must smoke, do so outside of cabin in designated areas. There is no smoking in the Lodge or classrooms. Please respect all no smoking areas. The patios are designated smoking areas.
 9. Destruction of property is absolutely forbidden. Individuals will be held personally responsible for and expected to provide financial compensation for any damages.
 10. Bathing suits or bare feet in dining hall are prohibited.
 11. Raiding of dorms and cabins is prohibited.
 12. Students are not to invite friends and relatives to the Institute after registration (except for performances open to the public).
 13. Students are discouraged from lying across the floors of the Lodge hallways. Public pathways must remain clear.

SCHEDULE — DAY AT A GLANCE

7:00 - 8:30 a.m.	Breakfast
8:30 - 11:30 a.m.	Morning Class
11:30 - 12:15 p.m.	Lunch - Group 1
12:15 - 1:00 p.m.	Lunch - Group 2
2:00 - 5:30 p.m.	Afternoon Class
5:30 - 6:15 p.m.	Dinner - Group 1
6:15 - 7:00 p.m.	Dinner - Group 2
6:30 - 7:15 p.m.	Conversations with the Artists
7:15 - 8:00 p.m.	Eine kleine Quartzmusik
8:15 - 9:30 p.m.	Electives/Concerts/ Performances
9:45 - 10:15 p.m.	Return to cabins
11:00 p.m.	Lights Out

CURRICULUM

The single most important feature of the Summer Arts Institute is the quality of instruction which is directly dependent upon a superb faculty and a student centered curriculum. The instructors in each area of the arts have been and will continue to be distinguished artists from Oklahoma and across the nation.



MANDATORY SESSIONS

8:30 - 11:30 a.m.

2:00 - 5:30 p.m.

Every area of instruction is developed carefully and cooperatively with the faculty and advisory panels of Oklahoma artists. The student is the central concern of every program.

Classes are small in order to assure a close relationship with instructors. This contact with the artists allows for personal direction as well as encouragement, inspiration and the development of skills.

During the afternoon class session, students will explore with the faculty and guest artists various additional facets of their art form. This will range from exercises in voice and diction to art criticism, to exchange of ideas and techniques between disciplines. It will include special lectures and demonstrations.

Class meeting rooms are:

Approach to Acting	-Community Building
Ballet	-Pavilion #2
Drawing	-Pavilion #4
Modern Dance	-Pavilion #3
Orchestra	-Indoor Stage
Photography	-Pavilion #5
Writing	-Badger Library

EVENING ELECTIVES,

CONCERTS & PERFORMANCES

One of the greatest opportunities at the Oklahoma Summer Arts Institute is a chance to learn about and participate in all art forms.



RECEPTIONS FOLLOWING CONCERTS AND PRESENTATIONS

A reception will be held immediately following the concerts and presentations. It is a time to meet the guests of the Institute, talk to the faculty and congratulate the students on their fine performances. Refreshments will be provided at this time.

PARENTS' WEEKEND JUNE 26, 27 AND 28

Parents and friends of students are invited to Quartz Mountain to see the final student presentations and exhibits. Time has been set aside on Saturday afternoon for parents to meet and talk with their student's faculty member. Guests may purchase a meal ticket at the Lodge desk for the buffet line.

ARRIVAL AND DEPARTURE

Students should plan to arrive at Quartz Mountain Arts and Conference Center for registration between 3:00 p.m. and 5:00 p.m. on Saturday, June 13.

NO STUDENT WILL BE DISMISSED BEFORE THE CLOSING CEREMONIES, 11:00 a.m. to 12:00 noon, Sunday, June 28. Student "sign-out" begins immediately following the closing ceremonies. Lunch in the Lodge dining room may be purchased by students and their families.

MOTOR VEHICLES

Students arriving in their own cars will be asked to register make, model and license number with the Director. After delivering their belongings to their cabin, students will park their cars in an assigned area and give the keys to the Director for safe-keeping. Students may not drive their cars while the Institute is in session.



HOUSING

STUDENT

Housing for boys and girls will be separate. Students live in a dormitory or cabins which sleep 8-10. Bathroom facilities are in conveniently located bathhouses and have modern plumbing. Students will be required to be in their cabins no later than 10:30 p.m. unless special adult supervised activities are scheduled. Each cabin will be supervised by an adult counselor. Students must supply their own bed and bath linens (including pillow and blanket).

FACULTY

Faculty and guest artists will be housed in the Lodge building. All linens will be provided by the Lodge.

KEYS AND LOCKERS

Each student will be required to pay a \$5.00 deposit fee at registration for a cabin key. The deposit will be returned at the end of the program when the key is turned in. Students may wish to have a locker in order to leave belongings at the Lodge. Lockers are assigned as needed at registration. Some lockers require a combination lock. A limited number of combination locks are available through the Institute. There will be a \$5.00 deposit charge.

MAIL AND TELEPHONE MESSAGES

Student mail and phone messages are distributed at the meal check-in desk. A copy of student phone messages will also be given to their cabin counselor. Packages are held for pick up in the Institute Office.

ADDRESS:

Quartz Mountain State Lodge
Route 1
Lone Wolf, Oklahoma 73655
Telephone: (405) 563-2424



TELEPHONES

Pay phones are located outside the Lodge dining room and at the Community building. The Institute private lines must be kept free for emergency calls. All faculty rooms have telephones.

MENUS

Menus are based on the relationship of proper nutrition to improved mental and physical performance. Unnecessary fat, sugar, and salt have been eliminated from the food selections; the menu has been supplemented with complex carbohydrates and high fiber foods. A different grain and legume will be featured every day. The meals have been designed to provide the appropriate nutrition to help students maintain their strength and stamina.

All meals will be served cafeteria style. Meal times will be:

7:00 - 8:30 a.m.	Breakfast
11:30 - 12:15 p.m.	Lunch - Group 1 Orchestra and Dance Classes
12:15 - 1:00 p.m.	Lunch - Group 2 Theater, Visual Arts and Writing classes
5:30 - 6:15 p.m.	Dinner - Group 1 Orchestra and Dance classes
6:15 - 7:00 p.m.	Dinner - Group 2 Theater, Visual Arts and Writing classes

Students, counselors, staff and faculty are expected to eat at the scheduled meal times in the dining rooms. No purchases will be charged to the individual's room account. Guests may purchase a meal ticket at the Lodge desk for the buffet line.



CAMP STORE

The Institute will offer for sale such items as tote bags, T-shirts, posters and post cards. Snacks, juice, and packaged treats are also for sale. There are candy, chip and pop machines in the Lodge and students should bring additional money for these.

The store, located in the Lodge, will be open during free hours:

- 11:30 a.m. - 1:45 p.m.
- 5:30 p.m. - 7:15 p.m.
- 11:30 a.m. - 7:00 p.m. each Saturday
- 11:30 a.m. - 7:00 p.m. Sunday
- 12:00 noon - 2:00 p.m. final Sunday

WHAT TO BRING

Personal clothing, linens and accessories.

Students and counselors must furnish their own sheets, pillow and pillow cases, light blanket (it does get chilly at night), towels, wash cloths and soap. Students who require additional bedding must pay a \$5.00 deposit. The deposit will be returned upon receipt of the bedding at the end of the Institute.

Students and counselors should bring: enough clothing for at least seven to fourteen days, including jeans, shorts, bathing suits, beach towels, tennis shoes, hiking shoes (rough terrain and cactus make sandals unsuitable), raincoat and hat or sunshade. Students must have their name sewn or marked in all items of clothing and accessories in indelible ink or permanently marked in some manner. Students and counselors should also bring two laundry bags identified with indelible ink. Personal items should be packed in a footlocker, trunk or suitcase that can be locked. See "Keys and Lockers" for Lodge locker information.

In addition, the following items are important: sunglasses, bug spray, sunburn lotion and sunscreen, flashlight and alarm clock.

Other items which students might wish to bring are: a tennis racket, games, cards, sleeping bag, camera, film, binoculars, water canteen and spending money for extras.



WHAT TO BRING IN YOUR ARTS DISCIPLINES

ACTING:

Students should bring comfortable, loose-fitting rehearsal clothes, shoes with rubber soles and a spiral notebook, pens or pencils. Be prepared for final workshop performance with nice dresses, skirts for girls; slacks, dress shirts, ties for boys. Students will receive further preparatory information by mail prior to the institute.

BALLET:

Students are expected to wear proper ballet attire-pastel leotards (no stripes please) and pink tights-during classes at the institute. Pointe shoes are also required. Students may want to bring special tights and leotard for the presentation evening, additional towels, warmers and a short black chiffon skirt. Students will be receiving further preparatory information by mail prior to the Institute.

DRAWING:

Drawing students should bring two to four heavy-duty drawing board bulldog clips. Drawing pads should be purchased through the Institute. Students will be receiving further preparatory information by mail prior to the Institute.

ORCHESTRA

Each student is expected to bring the following (in addition to your own instrument): Music instruction books, solos, etc. for use during private lessons; music stand, and concert dress - Boys: short-sleeved white shirt, dark pants, dress shoes; Girls: white blouse, dark floor-length skirt, dress shoes. Clear scotch tape and pencils. Students will be charged for lost music.



MODERN DANCE:

Students are expected to wear stirrup or footless tights during classes at the Institute. Students should bring special matching leotards and tights or a unitard for the final performance. Students should also bring surgical tape, two or more pair white socks and extra towels. Students will receive further preparatory information prior to the Institute.

PHOTOGRAPHY:

Each student is required to supply his/her own 35mm camera. Cameras should be in good working order. Bring extra batteries, telephoto and wide-angle lenses (if possible), black and white contrast filters (if you have them), cable release, tri-pod, gadget bag, hiking boots. Minimum film: 2-3 rolls per day of TX-135-20 film (28-32 rolls). Other camera equipment is optional.

WRITING


Students should bring a favorite writing implement or typewriter, journal or diary and dictionary. Students will receive further preparatory information prior to the Institute.

LAUNDRY

Laundry will be sent to a commercial laundry at the student's expense on the second Monday of the Institute. Clothing must be clearly marked with student's name. Each student should bring an indelibly identified laundry bag. Laundry will be returned for pick-up in the Institute Office. The Institute is not responsible for lost items.

VISITORS

Students should not invite friends to camp out or visit them during the program. It is simply too distracting to the students who need to focus all their energy and concentration on the curriculum. Performances are open to the public. All visitors must leave the park at 10:00 p.m. Students are not allowed to leave the premises unless checked out by their parents through the Institute Office.



Parents must complete and sign the Health Care Questionnaire and Claims Release form and return to the Institute no later than May 20. No student will be admitted without these forms on file.

HEALTH REMINDERS

HEAT- Everyone not in air conditioning during the heat of the day should add extra salt to their meals and drink fluids throughout the day.

SUN EXPOSURE- Use gradual exposure starting with 15 minutes and increasing exposure 15 minutes per day. Use sun screen. If a burn occurs, immediate and continuous exposure to cold water will prevent further and deeper burning. Lotions will help keep skin from drying.

BLISTERING ON FEET - Dancers should attempt to prevent this with "Tough skin" before taping feet.

INSECT BITES - If swelling or redness is fairly severe, the nurse's station will apply medication. Prevent infection by not scratching.

INJURY OR ILLNESS - always report to the nurse.

EMERGENCY PROCEDURES FOR SEVERE THUNDER- STORMS AND TORNADOES

Lodge management and park rangers monitor the civil defense weather station continuously. To prepare for the possibility of inclement weather, students will participate in a drill early in the first week of camp. Counselors will review the following procedures carefully with each student.

STORM WATCH

No evacuation procedures. Counselors and staff alerted for possible warning.



STORM WARNING: TAKE ACTION

AT NIGHT:

In the event of severe weather, park rangers will alert each cabin cluster by siren and PA system from vehicles patrolling the grounds. Cabin counselors will evacuate each cabin. Cabin doors must be left open when you leave as a sign that everyone has been evacuated. If the door is propped open with a chair, the ranger will know the cabin is empty.

DURING THE DAY:

Classes will be evacuated to the Lodge.

EVACUATION ROUTES:

GROUP CAMP

The bus will be parked at Group Camp at night in severe weather. All Group Camp personnel will come to the Lodge by bus.

LODGE CABINS:

All Lodge Cabin personnel will go to public restroom shower stalls and wait for the bus. Remain there if the bus is unable to return. This is a safe area.

DUPLEXES AND DORMS:

All personnel will be evacuated in counselor vehicles and taken to the Lodge.

EMERGENCY PROCEDURES WITH NO ADVANCE WARNING


If there is no advance warning, all personnel must seek appropriate available shelter in the immediate area and wait for an "all clear" signal.

GROUP CAMP:

Take cover in shower stall of the public restrooms.

LODGE CABINS:

Take cover in shower stalls of the public restrooms across from the grocery store.



DUPLEXES AND DORMS:

Seek shelter in interior rooms or shower stalls, cover yourself with mattresses and blankets to protect yourself from flying glass.

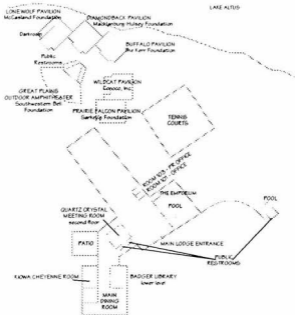
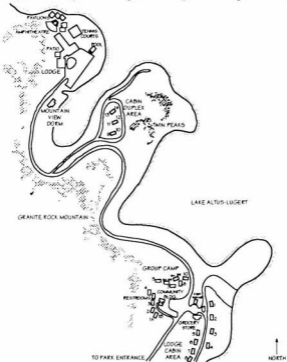
MAIN LODGE:

Go to the basement area located under dining facilities.

NOTE: If you are between designated areas, seek shelter in low-lying areas and protect face and head with arms.

REMEMBER!

1. Electrical storms take out power. Have flashlights available in a clearly designated area.
2. Remain calm at all times. Panic is your worst enemy. Follow the orders of your counselors, staff and/or park rangers.
3. Leave doors propped open.



QUARTZ MOUNTAIN LODGE



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