## **ACCESSING THE OAI APPLICANT PORTAL**

# 1. VISIT <a href="https://apply.oaiquartz.org/apply/">https://apply.oaiquartz.org/apply/</a>

Oklahoma Arts Institute Applic: × +						- 0	> ×
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	QUART MOUNTAIN						
	Oklahoma Arts Institute	Application Portal					
	Welcome to the Oklahoma Arts Institute Appl	lication Portal					
	Returning users:	First-time users:					
	Log in	Create an account					

Click Log in under Returning users

### 2. LOG-IN

Oklanoma Arts Institute Application Portal Tolog in, please enter your email address and password.
Enail Address Password?
Login

Enter your username and password. They will be the same credentials you used to complete your OSAI application(s). If you do not remember your password, click Forgot Your Password?

## 3. FORGOT YOUR PASSWORD?

Reset Password	
If you have forgotten your password, you may	request a new password by email.
Email Address and Addre	
Reset Password	

To reset your password, enter your email address and applicant's date of birth.

If you do not remember the email address associated with your account OR if the applicant's date of birth was entered incorrectly when the account was created, the error message "No account exists for this address and birthdate" will appear, as shown above.

If you are unable to reset your password, please call Vice President & Director of Programs Emily Claudé at 405.694.4033. She will be able to verify and update your account information and troubleshoot any additional issues.

### 4. RESET YOUR PASSWORD



A temporary PIN will be emailed to the primary email address associated with your account. Please allow up to 5 minutes to pass for the email to arrive in your inbox, and check your junk folder if it does not appear.

		Wren Pfahl Logout
Se	et Password	
To pr	protect the security of your account, please specify a new password. The password must meet complexity requirements.	
Nev Ogs	W Plassword         X At losst one lotter           X At losst one lotter         X At losst one lotter           W Plassword         X At losst one number           X at losst one lotter         X at losst one number           X at losst one lotter         X at losst one number           X at losst one positioneds must match           X Here positioneds must match	
Set	et Password	

A temporary PIN will be emailed to the primary email address associated with your account. Please allow up to 5 minutes to pass for the email to arrive in your inbox, and check your junk folder if it does not appear.

## **5. SELECT APPLICATION**

			Wren Pfahl Logou
Test Claude			714805038
Impersonation Active. You may be able to see data and make changes that the user might not	be able to see or do directly Avoid impersonating multiple	records simultaneously in-	single browser session
Oklahoma Arts Institute Application	Portal		
To start a new application for the 2025 Oklahoma Summer Arts Inst	bute, please click "Start New Application"	If you have alread	started an
application for one discipline, please select it from the list below lik for different disciplines, but do not submit more than one application	<ul> <li>b. do not start a new application). You may in for the same discipline.</li> </ul>	y submit up to thre	e (3) applications
View your discipline's audition requirements by clicking on the App	licant Guide on your discipline's page of e	our website.	
oaiquartz.org/application-selection-process. Incomplete or income	ct application materials may result in dise	qualification.	
The application deadline is Monday, February 17, 2025 by 11;59pm. a spot at the Oklahoma Summer Arts Institute.	Be sure to submit and pay the application	n fee by that time to	be considered for
Your Applications			
Your Applications Type	Status	Started	Submitted
Your Applications Type You have started 2 applications using this account.	Status	Started	Submitted
Nour Applications Type You have started 2 applications using this account. Oklahoma Summer Arts Institute 2025 OSAI Orchestra	Status Submitted	Started 04/03/2025	Submitted 04/03/2025

Select your application to view your decision letter. If you applied to more than one discipline, a different decision letter will be tied to each application.

## 6. VIEW DECISION LETTER(S)

Welcome.	Test!	2025 OSAI Orchestra 🗸
Status Update	2	
New updates to	o your application were posted April 3, 2025.	
Click here to vie	aw your decision letter	
Recent Activit	les	Verify Address
Date	Details	follows:
04/03/2025	Payment Received: 25.00 USD Application Fee	Mailing Address 111 NW girls St. Oklahoms Cky, OK 73102- 8806 United States Mailing Address 111 NW girls J.

Your status page will show recent activity and, most importantly, a Status Update where you will click to view your decision letter.

#### Need anything else?

#### **CONTACT US**

#### **MAILING ADDRESS**

405.605.7500 oai@oaiquartz.org 111 NW 9<sup>th</sup> Street Oklahoma City, OK 73102

Business Hours: Tuesday - Friday, 9am - 5pm